



Recommendation 918 (1981)¹

Duties and responsibilities of the Clerk of the Assembly and the inter-relationship between the Assembly, the Clerk and staff placed at the disposal of the Assembly

Parliamentary Assembly

The Assembly,

1. Recalling its [Recommendation 832 \(1978\)](#), on the Council of Europe Staff Regulations ;
2. Having regard to Order No. 368 (1978), on the duties and responsibilities of the Clerk of the Assembly, in which the Committee on Rules of Procedure was instructed to prepare a study defining the duties and responsibilities of the Clerk of the Assembly ;
3. Having regard to Order No. 378 (1979), on the staff placed at the disposal of the Assembly, in which the Committee on Rules of Procedure was instructed to carry out a study of the interrelationship between the Assembly, the Clerk of the Assembly and the staff placed at the disposal of the Assembly ;
4. Noting that it still has no secretariat appointed under its own authority and answerable to itself and its President alone ;
5. Considering that the interrelationship between the Assembly, the Clerk of the Assembly and the staff placed at the disposal of the Assembly has still not been clearly spelt out, particularly in respect of the Secretary General's overall authority ;
6. Convinced of the importance of ensuring that the Clerk of the Assembly can carry out his duties independently, and not have to stand in for the Deputy Secretary General ;
7. Noting that the appointment of staff to serve the Office of the Clerk of the Assembly has for a long time been effected by means of consensus of opinion between the Secretary General and the Clerk of the Assembly,
8. Recommends that the Committee of Ministers :
 - 8.1. amend Resolution (55) 29 of the Committee of Ministers, in such a way that the Clerk of the Assembly and the Deputy Secretary General no longer stand in for each other, and that the Deputy Clerk of the Assembly, a grade A7 official in the Office of the Clerk of the Assembly, should stand in for the Clerk of the Assembly, his post having been expressly created for that purpose on 1 January 1967, which clearly, in the event that the Secretary General and Deputy Secretary General being absent simultaneously, would not prevent the Clerk of the Assembly being called upon, by virtue of his hierarchical position, to stand in for the Secretary General as head of the Secretariat ;
 - 8.2. replace paragraph 3 of Article 24 of the Regulations on Appointments concerning appointments to grades A6 and A7 by the following text : "In the case of a post in the Office of the Clerk of the Parliamentary Assembly, appointment shall be subject to the approval of the Bureau of the Assembly."

1. See [Doc. 4640](#), report of the Committee on Rules of Procedure. Text adopted by the Standing Committee, acting on behalf of the Assembly, on 26 March 1981.

