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Progress report of the Bureau of the Assembly and of the Standing Committee (3 October 2014-25 January 2015)

Progress report

Bureau of the Assembly

Rapporteur: Mr Christopher CHOPE, United Kingdom, European Conservatives Group

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1. Introduction

At its meeting on 3 October 2014, the Bureau appointed me as rapporteur for this report, which covers its activities over the period from the last Bureau meeting of the fourth part-session of 2014 (Friday 3 October) to the first Bureau meeting of the first part-session of 2015 (Monday 26 January).

The following chapters include the decisions taken at the Bureau meetings of 3 October 2014 in Strasbourg, 17 November 2014 in Brussels and 15 December 2014 in Paris. Chapter 2 presents a list of decisions that have either already been ratified by the Standing Committee on 18 November 2014 or which do not require ratification. Chapter 3 lists the decisions taken on 9 December 2014 that require ratification at the opening of the first part-session of the Assembly. An addendum to this report will be issued immediately after the Bureau meeting on 26 January 2015, which will also include, in part, decisions to be ratified on the same day. A second addendum will be issued immediately after the Bureau meeting of 30 January 2015. It will include only the decisions to be ratified by the Assembly on the same day, amongst others, the references and transmissions which will have been approved by the Bureau.

The Bureau will hold its next meetings in Strasbourg on Friday 30 January at 8.30 am (during the first part-session), then on 5 March in Paris. The next meeting of the Standing Committee will also be held in Paris on 6 March.



2. Activities of the Bureau since the last part-session and decisions not requiring ratification by the Assembly

2.1. Follow-up to the Assembly's Resolutions at the fourth part-session of 2014 (Strasbourg, 29 September-3 October)

On 3 October, the Bureau approved the following proposals made by the Secretary General of the Parliamentary Assembly:

- *The progress of the Assembly's monitoring procedure (October 2013-September 2014)*: the Bureau asked the Committee on Rules of Procedure, Immunities and Institutional Affairs to consider modifying the Rules of Procedure in order to involve members not belonging to a political group and members of Partner for democracy delegations in the work of the Monitoring Committee;
- *Threats against humanity posed by the terrorist group known as "IS": violence against Christians and other religious or ethnic communities*: the Bureau decided to refer the motion for a resolution on Humanitarian consequences of the threats posed by the terrorist group called "Islamic State" (Doc. 13615) to the Committee on Migration, Refugees and Displaced Persons for report and invited the Committee on Political Affairs and Democracy to continue to follow closely the situation in the region and, in due course, to make a request for a report.

2.2. First part-session of 2015 (26 – 30 January)

On 17 November, the Bureau updated the preliminary draft agenda. At its following meeting, on 9 December, it drew up the draft agenda of the part-session in question. The Bureau decided to ask the Committee on Rules of Procedure, Immunities and Institutional Affairs to clarify the question of fair representation of the opposition in national delegations and, in particular, whether a national delegation in which the opposition is not represented amongst full members but only amongst substitutes is in line with the Assembly's Rules of Procedure.

2.3. Elections observations

2.3.1. Bulgaria: early parliamentary elections (5 October 2014)

On 17 November, the Bureau approved the report of the ad hoc committee, which was subsequently submitted to the Standing Committee of 18 November.

2.3.2. Bosnia and Herzegovina: general elections (12 October 2014)

On 17 November, the Bureau approved the report of the ad hoc committee, which was subsequently submitted to the Standing Committee of 18 November.

2.3.3. Ukraine: early parliamentary elections (26 October 2014)

On 17 November, the Bureau approved the report of the ad hoc committee, which was subsequently submitted to the Standing Committee of 18 November.

2.3.4. Tunisia: parliamentary elections (26 October 2014) and presidential election (23 November and 21 December 2014)

On 17 November, the Bureau took note of the press release of the ad hoc committee to observe the parliamentary elections, approved the final composition of the ad hoc committee to observe the first round of the presidential election (Appendix 1) and decided to constitute an ad hoc committee composed of 5 members, one nominated by each political group, to observe the second round of this election (21 December 2014).

On 9 December, the Bureau approved the report of the ad hoc committee to observe the parliamentary elections and took note of the press release of the ad hoc committee to observe the first round of the presidential election. The Bureau approved the final composition of the ad hoc committee to observe the second round of this election and appointed Mr Andreas Gross (Switzerland, SOC) as its Chairperson (Appendix 2).

2.3.5. Republic of Moldova: parliamentary elections (30 November 2014)

On 9 December, the Bureau took note of the press release of the ad hoc committee.

2.3.6. Schedule of elections for 2015

On 9 December, the Bureau took note of the elections calendar for 2015.

2.4. References and transmissions to committees

2.4.1. References to committees

At its meeting on 17 November, the Bureau approved the following references, which were subsequently ratified by the Standing Committee:

- [Doc. 13613](#), motion for a resolution, Promoting Regional or Minority Languages in Central and Eastern Europe, reference to the Committee on Culture, Science, Education and Media *for report*;
- [Doc. 13614](#), motion for a resolution, Strengthening the rule of law in South-East European countries through targeted reform of the legal system, reference to the Committee on Legal Affairs and Human Rights *for report*;
- [Doc. 13616](#), motion for a recommendation, Obesity in Europe and expressing sugar in teaspoonfuls on packaging, transmission to the Committee on Social Affairs, Health and Sustainable Development *for information*;
- [Doc. 13617](#), motion for a resolution, Radicalism in Europe, transmission to the Committee on Political Affairs and Democracy *for information*;
- [Doc. 13619](#), motion for a resolution, The protection of independent experts co-operating with the Council of Europe, reference to the Committee on Legal Affairs and Human Rights *to be taken into account in the preparation of the report on “Strengthening the protection and role of human rights defenders in Council of Europe member States” (Ref. 3885)*;
- [Doc. 13620](#), motion for a resolution, Effective representation and participation in the Parliamentary Assembly of opposition parliamentarians in the member States, reference to the Committee on Rules of Procedure, Immunities and Institutional Affairs *for report*;
- [Doc. 13621](#), motion for a resolution, Parliamentary immunity: challenges to the scope of the privileges and immunities enjoyed by members of the Parliamentary Assembly, reference to the Committee on Rules of Procedure, Immunities and Institutional Affairs *for report*.

2.4.2. Requests of extension of references

On 3 October, the Bureau considered and approved the following extensions of references:

- [Doc. 12932](#), motion for a resolution, Tackling intolerance and discrimination in Europe with a special focus on Christianity (Ref. 3877 of 30 November 2012 – validity: 30 November 2014), extension until 30 April 2015;
- [Doc. 12986](#), motion for a resolution, So-called “honour” crimes in the North Caucasus (Ref. 3893 of 1 October 2012 – validity: 1 October 2014), extension until 31 October 2015;
- [Doc. 13074](#), motion for a resolution, Towards a new European Social Model: which social vision for Europe of tomorrow? (Ref. 3918 of 30 November 2012 - validity: 30 November 2014), extension until 15 June 2015;
- [Doc. 13046](#), Motion for a resolution, Equality and non-discrimination in the access to justice (Ref. 3917 of 30 November 2012 – validity: 30 November 2014), extension until 31 May 2015.

At its meeting on 17 November, the Bureau approved the following extension of reference:

- [Doc. 12306](#), motion for a resolution, Accession of the European Union to the European Convention on Human Rights: Election of judges (Ref. 3700 of 4 October 2010 – validity: 31 December 2014 (extended on 22 November 2013)): extension until 31 December 2015.

On 9 December, the Bureau approved the following extensions of references:

- [Doc. 13054](#), motion for a resolution, The abuse by social services of member States of the Council of Europe of their authority to remove children from their parents' custody (Ref. 3926 of 21 January 2013 – validity: 21 January 2015), extension until 30 June 2015;
- Bureau decision, The situation in Kosovo¹ and the role of the Council of Europe (Ref. 3932 of 25 January 2013 – validity: 25 January 2015), extension until 31 January 2016.

2.4.3. Reply after consultation

- [Doc. 13496](#), motion for a recommendation, The creation of a European observatory on violence against women, no further action.

2.5. Issues raised by committees

2.5.1. Committee on Political Affairs and Democracy

On 3 October, the Bureau authorised Ms Josette Durrieu (France, SOC), rapporteur on the “Request for partner for democracy status with the Parliamentary Assembly submitted by the Parliament of Jordan”, to carry out a fact-finding visit to Jordan by the end of 2014, in the framework of the preparation of her report.

At the same meeting, the Bureau authorised Ms Tinatin Khidasheli (Georgia, ALDE), rapporteur on the “Evaluation of the partnership for democracy in respect of the Parliament of the Kyrgyz Republic” to carry out a fact-finding visit to the Kyrgyz Republic on 11-12 November 2014 in the framework of the preparation of her report.

On 9 December, the Bureau authorised Mr Andrea Rigoni (Italy, ALDE), rapporteur on “The situation in Belarus”, to carry-out a fact-finding visit to Belarus during the first semester of 2015, in the framework of the preparation of his report.

2.5.2. Committee on Migration, Refugees and Displaced Persons

On 3 October, the Bureau took note of the letter of the Committee informing of its decision not to elaborate a report on “Greece under pressure: Europe’s front door to irregular migration” ([Doc. 13053](#), reference 3925 of 21.01.2013, expiry date for adoption: 21.01.2015) and to consider this issue in the framework of the preparation of the report on “The Mediterranean Sea: a front door to irregular migration”.

It also authorised Mr Manlio di Stefano (Italy, NR) to attend a Conference on “Addressing social cohesion and effects of migrants’ integration in Europe and Asia” co-organised by the National University of Singapore and the Konrad-Adenauer Foundation which was held in Singapore on 3-4 November 2014 (*at no cost for the Assembly*).

2.5.3. Committee on Legal Affairs and Human Rights

On 3 October, the Bureau took note of the letter by the Chairperson of the Committee concerning the follow-up to [Resolution 1966 \(2014\)](#) on “Refusing impunity for the killers of Sergei Magnitsky” as well as of a note presenting the relevant developments since January 2014. The committee had invited the Bureau to transmit the note to the Presidents of parliament of all the Council of Europe member states and to the President of the European Parliament.

2.5.4. Commission on Equality and Non-Discrimination

On 3 October, the Bureau authorised Mr Robert Biedroń (Poland, SOC), general rapporteur on “The rights of lesbian, gay, bisexual and transgender people (LGBTs)”, to participate in the XXVII International Lesbian, Gay, Bisexual, Trans and Intersex Association (ILGA) World Conference, on 27-28 October 2014, in Mexico City.

1. Throughout this text, all reference to Kosovo, whether to the territory, institutions or population shall be understood in full compliance with United Nations Security Council Resolution 1244 and without prejudice to the status of Kosovo.

2.6. European Conservatives Group (EC)

On 3 October, the Bureau took note of the change of the title of the European Democrat Group (EDG) to European Conservatives Group (EC) and the election of Mr Christopher Chope (United Kingdom) as its Chairperson.

2.7. European Committee for the Prevention of Torture and Inhuman or Degrading Treatment or Punishment (CPT)

On 3 October, the Bureau drew up the list of candidates for the CPT in respect of Ireland which it forwarded to the Committee of Ministers.

2.8. Election of the Deputy Secretary General of the Council of Europe

The term in office of the present Deputy Secretary General of the Council of Europe, Ms Gabriella Battaini-Dragoni, will come to an end on 31 August 2015. On 17 November, the Bureau approved the timetable for the election of the new Deputy Secretary General (Appendix 3) and instructed the Secretary General of the Parliamentary Assembly to transmit it to the Committee of Ministers.

2.9. Deprivation or suspension of the rights of participation or representation of Assembly members in the context of a challenge or reconsideration of the credentials of a delegation under Rules 7, 8 and 9 of the Assembly's Rules of Procedure

On 17 November, the Bureau took note of the opinion of the Committee on Rules of Procedure, Immunities and Institutional Affairs, which clarified that the sanction decided upon by the Assembly in April 2014 to suspend the participation of the members of the Russian delegation in the meetings of the Presidential Committee, the Bureau and the Standing Committee did not infringe the political groups' right of representation, and that depriving members of a delegation of their right to vote applied to all votes in the Assembly and its bodies. The decision taken by the Assembly on 10 April 2014 could not be contested, was irrevocable and not open to review.

2.10. References to committees approved by the Bureau and their contestation in plenary sitting (Rules 26 and 33 of the Assembly's Rules of Procedure)

On 17 November, the Bureau took note of the position of the Committee on Rules of Procedure, Immunities and Institutional Affairs which had unanimously agreed that during the sitting of 23 June 2014 the procedure laid down in Rules 26 and 33 of the Rules of Procedure had been fully complied with, and that there was no need to amend the relevant rules.

2.11. The adoption of declarations by committees

On 17 November, the Bureau took note of the memorandum prepared by the Secretary General of the Assembly and decided to ask the Committee on Rules of Procedure, Immunities and Institutional Affairs for its opinion as to the advisability of establishing a framework for the adoption of declarations by the Assembly's collegial bodies (general committees, sub-committees, Bureau, Standing Committee), through the elaboration of regulatory or complementary provisions or guidelines/good practices.

2.12. Composition of the Monitoring Committee

On 17 November, the Bureau nominated Mr Thierry Mariani (France, EPP/CD) on the basis of a proposal submitted by the EPP/CD Group, a decision which was subsequently ratified by the Standing Committee.

2.13. Expenditure of the Parliamentary Assembly for the 2015 financial year

On 9 December, the Bureau took note of the information provided by the Secretary General of the Assembly.

2.14. Parliamentary co-operation activities

On 9 December, the Bureau took note of the work plan for 2015.

2.15. Cooperation with the European Parliament and other EU institutions

On 9 December, the Bureau took note of the memorandum prepared by the Secretary General of the Assembly, reflecting the various joint activities and meetings.

2.16. Apportionment of the allocation to political groups for 2015

On 9 December, the Bureau, after discussion, modified and approved the proposal for an apportionment of the allocation to political groups for 2015 as indicated in document AS/Bur (2014) 67 rev (Appendix 4) and, in view of the discussions held, decided to ask the Committee on Rules of Procedure, Immunities and Institutional Affairs to examine Rule 19.6 of the Assembly's Rules of Procedure and how it can be interpreted, and, if need be, to propose possible changes.

2.17. Meetings elsewhere than Strasbourg and Paris

During the reference period, the Bureau authorised the following meetings:

- Sub-Committee on External Relations (Committee on Political Affairs and Democracy), on 19-21 November 2014, in New York, United States of America;
- Sub-Committee on the Middle East and the Arab World (Committee on Political Affairs and Democracy), on 28-30 November 2014, in Israel and Palestinian Territories;
- Ad hoc Sub-Committee on “Russia’s Neighbourhood Policy” (Monitoring Committee), on 2 December 2014, in Berlin;
- Sub-committee on gender equality (Committee on Equality and Non-Discrimination) and Parliamentary Network “Women Free from Violence” on 9 December 2014, in London;
- Committee on Legal Affairs and Human Rights, on 19-20 May 2015, in Yerevan.

3. Activities of the Standing Committee (Brussels, 18 November 2014)

The Standing Committee heard a welcome address by Ms Christine Defraigne, Speaker of the Belgian Senate, and held an exchange of views with Mr Didier Reynders, Minister of Foreign and European Affairs of Belgium, Chairperson of the Committee of Ministers.

It ratified the credentials of new members of the Assembly submitted by the delegations of Belgium, France, Romania, Sweden and the United Kingdom and approved changes in the composition of Assembly committees.

The Standing Committee took note of the preliminary draft agenda of the first part-session of the Assembly (26-30 January 2015) and ratified the references proposed by the Bureau which are contained in Chapter 2.4.

It also took note of the reports of the ad hoc committees of the Bureau on the “Observation of the early parliamentary elections in Bulgaria (5 October 2014)”; “Observation of the general elections in Bosnia and Herzegovina (12 October 2014)” and “Observation of the early parliamentary elections in Ukraine (26 October 2014)”.

Finally, it adopted the following texts on behalf of the Assembly:

- [Resolution 2022 \(2014\)](#) on Measures to prevent abusive use of the Convention on the Transfer of Sentenced Persons (ETS No. 112);
- [Recommendation 2057 \(2014\)](#) on Measures to prevent abusive use of the Convention on the Transfer of Sentenced Persons (ETS No. 112);
- [Resolution 2023 \(2014\)](#) on Measuring and fostering the well-being of European citizens;
- [Resolution 2024 \(2014\)](#) on Social exclusion – a danger for Europe’s democracies;
- [Recommendation 2058 \(2014\)](#) on Social exclusion – a danger for Europe’s democracies;
- [Resolution 2025 \(2014\)](#) on Resettlement of refugees: promoting greater solidarity;
- [Recommendation 2059 \(2014\)](#) on Resettlement of refugees: promoting greater solidarity;
- [Resolution 2026 \(2014\)](#) on Alternatives to Europe’s substandard IDP and refugee collective centres;

- [Resolution 2027 \(2014\)](#) on Focusing on the perpetrators to prevent violence against women.

4. Decisions of the Bureau requiring ratification by the Assembly

4.1. References and transmissions to committees

On 9 December, the Bureau approved the following references, subject to ratification by the Assembly:

- [Doc. 13627](#), motion for a resolution, The need to stop the escalation in the persecution of Christian communities in the Middle East, transmission to the Committee on Political Affairs and Democracy *for information*;
- [Doc. 13628](#), motion for a resolution, The crash of Polish Air Force Tu-154 transporting the Polish delegation on 10 April 2010 on the Russian Federation's territory: *no further action*;
- [Doc. 13629](#), motion for a resolution, The implementation of the Hirsi judgment: have push backs come to an end?: reference to the Committee on Migration, Refugees and Displaced Persons *for report*
- [Doc. 13630](#), motion for a resolution, Parental authority conflicts: reference to the Committee on Social Affairs, Health and Sustainable Development *for report*;
- [Doc. 13631](#), motion for a resolution, Rising Islamophobia in Europe, transmission to the Committee on Culture, Science, Education and Media and to the Committee on Equality and Non-Discrimination *for information*;
- Bureau decision, Budget and priorities of the Council of Europe for the biennium 2016-2017, reference to the Committee on Rules of Procedure, Immunities and Institutional Affairs *for report*;
- Bureau decision, Expenditure of the Parliamentary Assembly for the biennium 2016-2017, reference to the Committee on Rules of Procedure, Immunities and Institutional Affairs *for report*.

The Assembly is invited to ratify these Bureau decisions.

5. Gender equality in the functioning of the Assembly²

Analysis

Endorsing a proposal made by the former Committee on Equal Opportunities for Women and Men at its meeting in Strasbourg on 15 April 2011, the Bureau decided to publish figures on the gender breakdown of Assembly positions and to produce an annual report on progress in achieving gender equality in the functioning of the Assembly.

In 2014, women continued to be underrepresented in all Assembly and Committee positions, even if there has been improvement in some areas.

As regards overall Assembly membership, in 2014 women represented 34% of the total, which is similar to the previous year. They were slightly better represented amongst Substitutes (35%) than amongst Representatives (32%).

In 2014, all national delegations complied with the requirement set out in Rule 6.2.a of the Assembly's Rules of Procedure, according to which '(...) *National delegations should include members of the under-represented sex at least in the same percentage as in their parliaments and, at a very minimum, one member of the under-represented sex appointed as representative*'.

The main change in 2014 concerned the Assembly's main leadership positions: for the second time in Assembly's history a woman was elected President. However, the percentage of women as Vice-Presidents decreased from 29% in 2013 to 22% in 2014. Women's representation in the Bureau also decreased (from 30% to 25%) while it remained the same in the Presidential Committee (14%).

As regards the committee chairmanships, the number of women as chairpersons remained the same: 50% in 2013 and in 2014. Another positive development is the increase of the overall percentage of women in committees' bureaux which rose from 33% in 2013 to 37% in 2014.

2. The figures provided represent the situation as of 10 December 2014.

As regards the composition of committees, women were slightly better represented as alternates (35%) as opposed to full members (32%). However, the proportion of women slightly decreased: in 2013 they represented 33% as opposed to 32% in 2014. Women rapporteurs for opinion whose opinion was presented in plenary session during the year increased from 17% in 2013 to 35% in 2014, whereas the percentage of women rapporteurs for report decreased from 32% in 2013 to 29% in 2014. The Committee of Legal Affairs and Human Rights was the only committee where, out of nine reports debated in plenary session, no woman was rapporteur. It should be recalled that, when appointing rapporteurs, committees should take into account gender amongst other criteria, in accordance with Rule 50 of the Rules of Procedure of the Assembly.

OVERVIEW ASSEMBLY							
Position	Men	Women	Total	Percentage of men		Percentage of women	
				2013	2014	2013	2014
President	0	1	0	100%	0%	0%	100%
Vice-Presidents	14	4	18	71%	78%	29%	22%
Presidential Committee	6	1	7	86%	86%	14%	14%
Assembly Bureau	24	8	32	70%	75%	30%	25%
COMMITTEES	Men	Women	Total	Percentage of men		Percentage of women	
Committee on Political Affairs and Democracy				2013	2014	2013	2014
Members	57	27	84	73%	68%	27%	32%
Alternates	61	19	80	78%	76%	22%	24%
Chairperson	0	1	1	100%	0%	0%	100%
Vice-Presidents	2	1	3	33%	67%	67%	33%
Rapporteurs for report	11	4	15	87.5%	73%	12.5%	27%
Rapporteurs for opinion	2	0	2	0%	100%	0%	0%
Committee on Legal Affairs and Human Rights				2013	2014	2013	2014
Members	60	24	84	68%	71%	22%	29%
Alternates	53	28	81	64%	65%	36%	35%
Chairperson	1	0	1	100%	100%	0%	0%
Vice-Presidents	2	1	3	33%	67%	67%	33%
Rapporteurs for report	9	0	9	80%	100%	20%	0%
Rapporteurs for opinion	4	2	6	100%	67%	0%	33%
Committee on Social Affairs, Health and Sustainable Development				2013	2014	2013	2014
Members	53	31	84	65%	63%	35%	37%
Alternates	53	23	76	65%	70%	35%	30%
Chairperson	1	0	1	0%	100%	100%	0%
Vice-Presidents	3	0	3	100%	100%	0%	0%
Rapporteurs for report	9	3	12	100%	75%	0%	25%
Rapporteurs for opinion	2	1	3	100%	67%	0%	33%
Committee on Migration, Refugees and Displaced Persons				2013	2014	2013	2014
Members	55	28	83	68%	66%	32%	34%
Alternates	47	29	76	61%	62%	39%	38%
Chairperson	1	0	1	0%	100%	100%	0%
Vice-Presidents	1	2	3	67%	33%	33%	67%
Rapporteurs for report	7	5	12	50%	58%	50%	42%
Rapporteurs for opinion	1	0	1	100%	100%	0%	0%
Committee on Culture, Science, Education and Media				2013	2014	2013	2014
Members	60	24	84	70%	71%	30%	29%
Alternates	50	26	76	62%	66%	38%	34%

Chairperson	0	1	1	100%	0%	0%	100%
Vice-Presidents	1	2	3	67%	67%	33%	33%
Rapporteurs for report	6	3	9	50%	67%	50%	33%
Rapporteurs for opinion	1	0	1	100%	100%	0%	0%
Committee on Equality and Non-Discrimination				2013	2014	2013	2014
Members	33	48	83	42%	41%	58%	59%
Alternates	35	39	74	54%	47%	46%	53%
Chairperson	0	1	1	0%	0%	100%	100%
Vice-Presidents	1	2	3	67%	33%	33%	67%
Rapporteurs for report	4	3	7	40%	57%	60%	43%
Rapporteurs for opinion	0	3	3	0%	0%	100%	100%
Committee on Honouring of Obligations and Commitments by Member States (Monitoring Committee)				2013	2014	2013	2014
Members	57	19	76	73%	75%	27%	25%
Chairperson	1	0	1	100%	100%	0%	0%
Vice-Presidents	2	1	3	67%	67%	33%	33%
Rapporteurs for report	5	2	7	100%	71%	0%	29%
Committee on Rules of Procedure, Immunities and Institutional Affairs				2013	2014	2013	2014
Members	20	5	25	86%	80%	24%	20%
Chairperson	0	1	1	0%	0%	100%	100%
Vice-Presidents	3	0	3	67%	100%	33%	0%
Rapporteurs for report	1	1	2	67%	50%	33%	50%
Rapporteurs for opinion	1	0	1	100%	100%	0%	0%
OVERVIEW COMMITTEES							
Position	Men	Women	Total	Percentage of men		Percentage of women	
				2013	2014	2013	2014
Members	410	191	601	67%	68%	33%	32%
Alternates	299	164	463	65%	65%	35%	35%
Committees' Chairpersons	4	4	8	50%	50%	50%	50%
Committees' Vice-Presidents	15	9	24	67%	63%	33%	37%
Rapporteurs for report	52	21	73	68%	71%	32%	29%
Rapporteurs for opinion	11	6	17	83%	65%	17%	35%

GENDER BREAKDOWN, SUB-COMMITTEES, BUREAUX							
Committees	Men	Women	Total	Percentage of men		Percentage of women	
				2013	2014	2013	2014
Committee on Political Affairs and Democracy							
Sub-Committee Chairpersons	3	0	3	67%	100%	33%	0%
Vice-Chairpersons of Sub-Committee	2	1	3	100%	67%	0%	33%
Committee on Legal Affairs and Human Rights				2013	2014	2013	2014
Sub-Committee Chairpersons	2	1	3	67%	67%	33%	33%
Vice-Chairpersons of Sub-Committee	3	0	3	100%	100%	0%	0%
Committee on Social Affairs, Health and Sustainable Development				2013	2014	2013	2014

GENDER BREAKDOWN, SUB-COMMITTEES, BUREAUX							
Committees	Men	Women	Total	Percentage of men		Percentage of women	
Sub-Committee Chairpersons	3	1	4	100%	75%	0%	25%
Vice-Chairpersons of Sub-Committee	2	1	3	50%	67%	50%	33%
Committee on Migration, Refugees and Displaced Persons				2013	2014	2013	2014
Sub-Committee Chairpersons	2	1	3	67%	67%	33%	33%
Vice-Chairpersons of Sub-Committee	2	0	2	67%	100%	33%	0%
Committee on Culture, Science, Education and Media				2013	2014	2013	2014
Sub-Committee Chairpersons	2	0	2	67%	100%	33%	0%
Vice-Chairpersons of Sub-Committee	1	1	2	100%	100%	0%	0%
Committee on Equality and Non-Discrimination				2013	2014	2013	2014
Sub-Committee Chairpersons	0	3	3	0%	0%	100%	100%
Vice-Chairpersons of Sub-Committee	0	2	2	0%	0%	100%	100%
OVERVIEW – SUB-COMMITTEES							
Position	Men	Women	Total	Percentage of men		Percentage of women	
				2013	2014	2013	2014
Sub-Committee Chairpersons	12	6	18	70%	67%	30%	33%
Sub-Committee Vice-Chairpersons	9	6	15	71%	60%	29%	40%

GENDER BREAKDOWN – NATIONAL DELEGATIONS					
National Delegations (Representatives and Substitutes)	Total	Men	Women	Percentage of men	Percentage of women
Albania	8	5	3	62%	38%
Andorra	4	2	2	50%	50%
Armenia	8	4	4	50%	50%
Austria	12	7	5	58%	42%
Azerbaijan	12	9	3	75%	25%
Belgium	14	8	6	57%	43%
Bosnia and Herzegovina	10	6	4	60%	40%
Bulgaria	12	7	5	58%	42%
Croatia	10	7	3	70%	30%
Cyprus	4	2	2	50%	50%
Czech Republic	14	7	7	50%	50%
Denmark	10	5	5	50%	50%
Estonia	6	3	3	50%	50%
Finland	10	4	6	40%	60%
France	36	26	10	72%	28%
Georgia	10	5	5	50%	50%
Germany	35	21	14	60%	40%
Greece	13	5	8	38%	62%
Hungary	14	10	4	71%	29%
Iceland	6	3	3	50%	50%
Ireland	8	5	3	62%	38%

GENDER BREAKDOWN – NATIONAL DELEGATIONS					
National Delegations (Representatives and Substitutes)	Total	Men	Women	Percentage of men	Percentage of women
Italy	36	20	16	55%	45%
Latvia	6	4	2	67%	33%
Liechtenstein	4	2	2	50%	50%
Lithuania	8	5	3	62%	38%
Luxembourg	6	4	2	66%	34%
Malta	6	5	1	83%	17%
Moldova	10	6	4	60%	40%
Monaco	4	3	1	75%	25%
Montenegro	5	3	2	60%	40%
Netherlands	14	11	3	78%	22%
Norway	10	5	5	50%	50%
Poland	24	19	5	79%	21%
Portugal	13	10	3	76%	24%
Romania	20	16	4	80%	20%
Russian Federation	36	30	6	83%	17%
San Marino	4	3	1	75%	25%
Serbia	14	5	9	35%	65%
Slovak Republic	10	6	4	60%	40%
Slovenia	6	4	2	67%	33%
Spain	23	18	5	78%	22%
Sweden	12	3	9	25%	75%
Switzerland	12	9	3	75%	25%
"The former Yugoslav Republic of Macedonia"	4	3	1	75%	25%
Turkey	24	21	3	87%	13%
Ukraine	24	19	5	79%	21%
United Kingdom	36	28	8	78%	22%
Total	627	413	214	66%	34%

GENDER BREAKDOWN – NATIONAL DELEGATIONS (REPRESENTATIVES ONLY)					
National Delegations (representatives)	Total	Men	Women	Percentage of men	Percentage of women
Albania	4	3	1	75%	25%
Andorra	2	1	1	50%	50%
Armenia	4	1	3	25%	75%
Austria	6	4	2	67%	33%
Azerbaijan	6	5	1	83%	17%
Belgium	7	6	1	86%	14%
Bosnia and Herzegovina	5	3	2	60%	40%
Bulgaria	6	3	3	50%	50%
Croatia	5	4	1	80%	20%
Cyprus	2	1	1	50%	50%
Czech Republic	7	2	5	29%	71%
Denmark	5	3	2	60%	40%
Estonia	3	2	1	67%	33%
Finland	5	3	2	60%	40%
France	18	13	5	72%	28%

GENDER BREAKDOWN – NATIONAL DELEGATIONS (REPRESENTATIVES ONLY)					
National Delegations (representatives)	Total	Men	Women	Percentage of men	Percentage of women
Georgia	5	4	1	80%	20%
Germany	18	11	7	61%	39%
Greece	7	3	4	43%	57%
Hungary	7	6	1	86%	14%
Iceland	3	2	1	67%	33%
Ireland	4	3	1	75%	25%
Italy	18	10	8	56%	44%
Latvia	3	1	2	33%	67%
Liechtenstein	2	1	1	50%	50%
Lithuania	4	3	1	75%	25%
Luxembourg	3	1	2	33%	67%
Malta	3	2	1	67%	33%
Moldova	5	2	3	40%	60%
Monaco	2	1	1	50%	50%
Montenegro	3	2	1	67%	33%
Netherlands	7	6	1	86%	14%
Norway	5	3	2	60%	40%
Poland	12	11	1	92%	8%
Portugal	7	6	1	86%	14%
Romania	10	8	2	80%	20%
Russian Federation	18	14	4	78%	22%
San Marino	2	1	1	50%	50%
Serbia	7	3	4	43%	57%
Slovak Republic	5	4	1	80%	20%
Slovenia	3	1	2	33%	67%
Spain	12	10	2	83%	17%
Sweden	6	2	4	33%	67%
Switzerland	6	4	2	67%	33%
"The former Yugoslav Republic of Macedonia"	2	1	1	50%	50%
Turkey	12	10	2	83%	17%
Ukraine	12	10	2	83%	17%
United Kingdom	18	14	4	78%	22%
Total	316	214	102	68%	32%

GENDER BREAKDOWN – NATIONAL DELEGATIONS (SUBSTITUTES ONLY)					
National Delegations (substitutes)	Total	Men	Women	Percentage of men	Percentage of women
Albania	4	2	2	50%	50%
Andorra	2	1	1	50%	50%
Armenia	4	3	1	75%	25%
Austria	6	3	3	50%	50%
Azerbaijan	6	4	2	67%	33%
Belgium	7	2	5	29%	71%
Bosnia and Herzegovina	5	3	2	60%	40%
Bulgaria	6	4	2	67%	33%
Croatia	5	3	2	60%	40%
Cyprus	2	1	1	50%	50%
Czech Republic	7	5	2	71%	29%
Denmark	5	2	3	40%	60%
Estonia	3	1	2	33%	67%
Finland	5	2	3	40%	60%
France	18	13	5	72%	28%
Georgia	5	1	4	20%	80%
Germany	17	10	7	59%	41%
Greece	6	2	4	33%	67%
Hungary	7	4	3	57%	43%
Iceland	3	1	2	33%	67%
Ireland	4	2	2	50%	50%
Italy	18	10	8	56%	44%
Latvia	3	3	0	100%	0%
Liechtenstein	2	1	1	50%	50%
Lithuania	4	2	2	50%	50%
Luxembourg	3	3	0	100%	0%
Malta	3	3	0	100%	0%
Moldova	5	4	1	80%	20%
Monaco	2	2	0	100%	0%
Montenegro	2	1	1	50%	50%
Netherlands	7	5	2	71%	29%
Norway	5	2	3	40%	60%
Poland	12	8	4	67%	33%
Portugal	6	5	1	83%	17%
Romania	10	8	2	80%	20%
Russian Federation	18	17	1	94%	6%
San Marino	2	2	0	100%	0%
Serbia	7	2	5	29%	71%
Slovak Republic	5	2	3	40%	60%
Slovenia	3	3	0	100%	0%
Spain	11	8	3	73%	27%
Sweden	6	1	5	17%	83%
Switzerland	6	5	1	83%	17%
"The former Yugoslav Republic of Macedonia"	2	2	0	100%	0%
Turkey	12	11	1	92%	8%
Ukraine	12	9	3	75%	25%
United Kingdom	18	14	4	78%	22%

GENDER BREAKDOWN – NATIONAL DELEGATIONS (SUBSTITUTES ONLY)					
National Delegations (substitutes)	Total	Men	Women	Percentage of men	Percentage of women
Total	311	202	109	65%	35%

OVERVIEW – NATIONAL DELEGATIONS							
Delegations	Men	Women	Total	Percentage of men		Percentage of women	
				2013	2014	2013	2014
Total	414	214	627	66%	66%	34%	34%
Representatives	214	102	316	69%	68%	31%	32%
Substitutes	202	109	311	63%	65%	37%	35%

Appendix 1 – List of members of the ad hoc committee for the observation of the first round of the presidential election in Tunisia (23 November 2014)

List of members

Jean-Marie BOCKEL (EPP/CD, France), Chairperson

Socialist Group (SOC)

- Josette DURRIEU, France
- Birute VESAITE, Lithuania
- Maria GIANNAKAKI, Greece
- René ROUQUET, France

Substitutes

- Robert BIEDROŃ, Poland
- Carina HÄGG, Sweden
- Denis BAYKAL, Turkey
- Fatma PEHLIVAN, Belgium

Group of the European People's Party (EPP/CD)

- José Maria BENEYTO, Spain
- Jean-Marie BOCKEL, France
- Jan KAŻMIERCZAK, Poland

Substitutes

- David BAKRADZE, Georgia
- Rubén MORENO PALANQUES, Spain
- Foteini PIPILLI, Greece
- Yves POZZO di BORGO, France
- François ROCHEBLOINE, France
- Konstantinos TZAVARAS, Greece

European Conservatives Group (EC)

- Robert WALTER, United Kingdom
- Judith WILCOX, United Kingdom

Substitutes

- Ingebjørg GODSKESEN, Norway
- Brian BINLEY, United Kingdom

Alliance of Liberals and Democrats for Europe (ALDE)

- Alfred HEER, Switzerland

Group of the Unified European Left (UEL)

- Trine Pertou MACH, Denmark

Venice Commission

- Gaël Martin MICALEFF, Administrative Officer, Secretariat of the Venice Commission

Secretariat

- Bogdan TORCĂTORIU, Administrative Officer, Interparliamentary co-operation and election observation
- Sevda GÜNDÜZ, Assistant, Interparliamentary Co-operation and election observation

Appendix 2 – List of members of the ad hoc committee for the observation of the second round of the presidential election in Tunisia (21 December 2014)

List of members

Andreas GROSS (Switzerland, SOC), Chairperson

Socialist Group (SOC)

- Andreas GROSS, Switzerland

Group of the European People's Party (EPP/CD)

- Şaban DIŞLI, Turkey

Substitute

- Bogdan KLICH, Poland

European Conservatives Group (EC)

- Reha DENEMEÇ, Turkey

Alliance of Liberals and Democrats for Europe (ALDE)

- Tinatin KHIDASHELI, Georgia

Substitute

- André BUGNON, Switzerland

Group of the Unified European Left (UEL)

- Andrej HUNKO, Germany

Secretariat

- Bogdan TORCĂTORIU, Administrative Officer, Interparliamentary co-operation and election observation

Appendix 3 – Timetable for Election of the Deputy Secretary General of the Council of Europe

In conformity with the Regulations, the election should take place, at the latest, during the 2015 June part-session (22-26 June 2015).

As regards the procedure in the Assembly, the timetable would therefore be as follows:

- 2015 April part-session (20-24 April 2015): consultation in the Joint Committee;
- May 2015 (Meeting of the Bureau in Sarajevo): examination by the Bureau of the proposals of candidates submitted by the Committee of Ministers to the Assembly with, possibly, interviews of candidates;
- 2015 June part-session (Tuesday 23 June 2015): election of the Deputy Secretary General of the Council of Europe.

Appendix 4 – Proposal for an apportionment of the allocation to political groups for 2015

Memorandum prepared by the Secretary General of the Parliamentary Assembly³

1. The Secretariat herewith submits a proposal for an apportionment⁴ of the overall allocation to the political groups for 2015 which has been fixed at 740,000 Euros.
2. At its meeting on 29 January 2010, the Bureau established the fixed allowance per group at 60,000 Euros. The calculations concerning the *per capita* allowance are based on the number of members of the political groups on 30 June 2014, according to the system defined in Rule 19.6 of the Assembly's Rules of Procedure.
3. On 30 June 2014, the EDG group⁵ declared it was composed of 89 members. However, two days later, on 2 July 2014, the group declared a new figure of 60 members due to, *inter alia*, the suspension of its Russian members. Therefore, following the exchange of views in the Bureau, it is proposed that, in the respect not only of the letter but also of the spirit of the Rules, the figure of 60 members as declared by the EDG group on 2 July 2014 should be used to calculate the apportionment of the financial and the other allocations mentioned in Rule 19.6 for the EC group in 2015.
4. It is understood that the amounts shown opposite the heading "miscellaneous expenditure..." will not be allocated as such at this stage, but will be apportioned to political groups by the Bureau by a specific decision, at the end of 2015 (cf. point iii. of footnote 2).
5. Total number of seats in the Assembly: 636 (30 June 2014), therefore, *per capita* allowance would amount to: $740,000 \text{ €} - (5 \times 60,000 \text{ €}) / 636 = 691,8239 \text{ Euros}$ (allocation per member)

Group members 30 June 2014 Group		Fixed Allowance Euros	<i>Per capita</i> Allowance Euros	Total Allowance Euros
Socialist	203	60,000	140,440.25	200,440.25
European People's Party	193	60,000	133,522.01	193,522.01
Alliance of Liberals and Democrats for Europe	79	60,000	54,654.09	114,654.09
European Conservatives	60 ⁶	60,000	41,509.43	101,509.43
Unified European Left	36	60,000	24,905.66	84,905.66
Miscellaneous expenditure by all groups and/or parliamentarians not belonging to any political group	(65)	-	44,968.55	44,968.55
TOTAL	636	300,000	440,000	740,000

6. These proposals will have to be accepted as such or modified by the Bureau.

3. As modified by the Bureau at its meeting on 9 December 2014.

4. In accordance with Opinion No. 82 (1977) and Doc. 3863, the allocation is calculated on the basis of :

- i. a lump sum for secretariat assistance to each of the existing groups;
- ii. an additional per capita allocation to be multiplied by the total number of members in each of the groups;
- iii. a remaining amount to be kept in reserve, if necessary, for miscellaneous expenditure by all groups and/or parliamentarians not belonging to any political group; the balance being shared out among the groups at the end of the year.

5. The European Democrat Group (EDG), in its group meeting held during the autumn part-session of 2014, decided to rename itself "European Conservatives Group" (EC) and notified this change to Ms Brasseur, President of the Parliamentary Assembly, in a letter dated 2 October 2014.

6. See paragraph 3.